

St Michael the Archangel

BALFOUR LETTER JACKET PRICES & WORKSHEET

Balfour representatives will be at school to properly size and take your orders. Below are the options available and the prices for ordering your jacket. Use this form to help design and calculate the cost of your jacket.

PAYMENT IN FULL REQUIRED. Cash, Checks or Credit cards accepted.

| | <u>Add-On Options</u> | <u>Price</u> | |
|---|-------------------------|----------------|--|
| 1. JACKET | | \$86.95 | |
| *Jacket includes award letter and one activity/sport insert on letter | | | |
| Add Sailor Collar | Add \$30.00 | | |
| Name embroidered on sailor collar | Add \$30.00 | | |
| (If you want name on back as a chenille patch, choose option A or B from section 4) | | | |
| Other – Add leather sleeves | Add \$55.00 | | |
| | | | |
| 2. AWARD LETTER | | | |
| Additional insert on letter | | \$3.00 each | |
| Additional insert (word) on Letter | | \$3.00 each | |
| Service bars | | \$2.00 each | |
| | | | |
| 3. EMBROIDERED NAME ON FRONT CHEST | | \$12.00 | |
| | | | |
| 4. BACK OF JACKET OPTIONS: (Choose Option A or Option B) | | | |
| Option A: Lettering on back: straight script name | | \$40.00 | |
| Add tail | Add \$15.00 | | |
| Add lettering in tail | Add \$12.00 | | |
| Add chenille symbols on name | Add \$20.00 | | |
| <u>or</u> | | | |
| Option B: Arched, Block, Crazy or Old English name | | \$45.00 | |
| **Styles not available with tail | | | |
| Add chenille symbols on name | Add \$20.00 | | |
| Mascot on back | | \$45.00 | |
| | | | |
| 5. SLEEVE PATCH CHOICES: | | | |
| 2 digit yeardate with "Class of" inserts or | | \$22.00 | |
| 4 digit yeardate with "Class of" inserts | | \$30.00 | |
| Mascot | | \$35.00 | |
| Jersey #, Weight Class or Position – 1, 2, or 3 digits | | \$25.00 | |
| With sport swiss insert (#1014) | Add \$5.00 | | |
| With sport chenille insert (#1013) | Add \$10.00 | | |
| Sports Touch Patch | Add \$10.00 | | |
| Activities/Shapes/Organization/Sports | | \$30.00** | |
| One line embroidery where available | Add \$5.00 | | |
| Each additional line where available | Add \$1.00 | | |
| Sports Touch Patch or Color Burst Patch | Add \$10.00 | | |
| Sew on charge for patches you provide | | \$10.00 each | |
| Sew on charge for inserts you provide | | \$2.00 each | |
| **If you are ONLY ordering PATCHES (no jacket), the price per patch is: | | | |
| \$19.00 per patch | \$22.00 per State patch | | |
| \$5.00 Shipping & Handling plus 9.95% sales tax will be added to each order. | | | |

ST. MICHAEL THE ARCHANGEL **INSTRUCTIONS**

FOR FILLING OUT YOUR LETTER JACKET FORM

****Prices are listed on the enclosed price list****

Your Balfour representative will be on hand to help you with your form and answer any questions you have.

Please fill out the top name portion of the form as directed.

The sales rep. will fit you and enter your correct size on the form.
(the jacket sleeves and body can be altered up to 4 inches at no charge)

Section 1. Put jacket price in column at right. If choosing sailor collar option, please mark and put appropriate charges in pricing column. If you want name "EMBROIDERED" in sailor collar, please fill in here. If you want name on back as chenille patch, put in section 4.

Section 2. The award letter and one sport/activity insert (please indicate) are furnished. If you have lettered in another sport, you may put in additional insert and service bars.

Section 3. Print name if you want embroidered script name on the front chest of your jacket.

Section 4. Choose back of jacket name style and print name in boxes. The tail with lettering is ONLY available in the straight script style.

Section 5. Choose sleeve patches as indicated and list choices in appropriate spaces. Ex. Mascot, numbers, grad. Yr. date,

Additional patches:

Boxes 5A-5C: Put patch number and lettering for patches in boxes provided. (Write on separate paper if not sure-rep will help you with wording.)

Section 6. Special instructions (for representative use).

Section 7. Credit card and payment information. Checks must be made out to Balfour.

Sales tax, shipping & handling charges must be added to all orders.

Total balance must be paid when placing order.

*****Please contact our office by phone or email if you have any questions prior to our visit to your school.**

BALFOUR
225.756.1881
balfourbr@yahoo.com

Balfour

LETTER JACKET ORDER FORM

Press firmly. Use medium black or blue ballpoint pen. All orders will be audited and errors corrected.

FIRST NAME _____ LAST NAME _____ Male Female Loose Patch Order

HOME ADDRESS _____ APT. # _____

CITY _____ STATE _____ ZIP CODE _____ AREA CODE _____ PHONE NUMBER _____

EMAIL ADDRESS _____ AREA CODE _____ CELL / ALT PHONE NUMBER _____

SCHOOL NAME _____ ORGANIZATION _____ DATE _____

SIZE: X Small Small Medium Large XL 2XL 3XL 4XL 5XL 6XL Other _____

SLEEVE ALTERATION (circle one) -2 -3 -4 +2 +3 +4

BODY ALTERATION (circle one) -2 -3 -4 +2 +3 +4

1. LETTER JACKET (includes school letter with one insert) Other _____

| | | | |
|---|---|---------------|--|
| Add Sailor Collar (letter jacket only) _____ | (Optional) Name embroidered on Sailor collar. _____ | (Other) _____ | PRICING Jacket Price (if applicable) |
| 2. AWARD LETTER: Insert on Letter: _____ Service Bars: _____ Additional insert or word: _____ | | | |

3. EMBROIDERED NAME ON FRONT CHEST _____

4. BACK OF JACKET OPTIONS

Lettering on back _____

Add Tail _____

Add Lettering in Tail or under Bridge _____

(TAIL LETTERING: Available on "Straight Only")

Styles Available with No Tail: A^r ^{ch} _e _d C_R A_Z Y B_L O_C K BLOCK @ (In English) BRIDGE

Chenille Symbols on Name _____

Mascot on back _____ (Ex: Paws, Stars, etc.)

5. SLEEVE PATCH CHOICES

Graduation Year Date: _____

2 Digits _____ 4 Digits _____ (Right side)

Crazy Block Block w/Tail

LEFT SIDE

Mascot: _____ Position: _____

Jersey #1: _____ w/Sport Insert: _____

Color Burst Patch: _____ Color: _____

Sports Touch Jersey# _____ Sport: _____

5A (Right side) Patch No. _____

5B (Right side) Patch No. _____

5C (Right side) Patch No. _____

5D (Left Side) Patch No. _____

5E (Left Side) Patch No. _____

5F (Left Side) Patch No. _____

6. SPECIAL INSTRUCTIONS: _____

7. PAYMENT OPTIONS Visa MC Discover AMEX

ACCOUNT NUMBER _____ EXPIRATION DATE _____ SEC _____

Print Cardholder's Name _____

Cardholder's Signature Required _____

If cardholder's billing address is different from above student's address, fill out information below:

Cardholder's Billing Address _____

Cardholder agrees payment may be charged before goods are delivered.
Custom items are non-refundable

BALFOUR
3613 Perkins Road
2nd Floor, Suite D
Baton Rouge, LA 70808
225-756-1881
225-756-1883 (fax)
balfourbr@yahoo.com

| | |
|-------------------------|--|
| PRICE | |
| SHP/HDL | |
| SUBTOTAL | |
| + TAX | |
| = TOTAL | |
| - FULL PAYMENT REQUIRED | |
| = BALANCE DUE | |

You, the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. Any changes must be made within 3 days in writing.

Balfour

LJ800-0007

X _____

Thank You