

CHECK LIST FOR FUJITSU LIFEBOOK T937
2019 Summer Maintenance
(Fill out blank slots with **)

****STUDENT NAME** _____

****Serial No.** _____ ****Bar Code No.** _____

****Account Password** _____

REMOVE ALL PERSONAL STICKERS**

_____ A/C Cord—Adapter—Jacket ****Student brings home for storage and will bring jacket back for laptop retrieval.**

Pen Yes No Attachment Cord Yes No

(STUDENT SIGNATURE) ****Signature signifies above items are present.****

OFFICE USE ONLY BELOW

Circle if need to be replaced Initial when replaced

_____ Upper Cover _____ Lower Cover _____ LCD damaged/cracked
_____ LCD Back _____ Dummy Card _____ Systemboard
_____ Keyboard _____ Click Point Assembly

After Reimaging: Initial the following

_____ Verify Power Source: Power on via battery and AC cord
_____ Verify LCD/Digitizer functioning properly (Touch and Pen works)
_____ Verify WiFi
_____ Verify Touchpad/Keyboard functioning properly

Setting up system: Initial the following

_____ Computer named correctly (Not NIMDA###) _____ Dyknow Installed
_____ Add student as administrator _____ Log in as Student
_____ Activate Office by Opening Word _____ Run/Install Updates
_____ Reassigned Computer: _____ All stickers are removed _____ Wipe Screen